

Lilleshall Parish Council
www.lilleshallpc.org.uk
Chairman: Cllr B Taylor
Vice Chair: Cllr C Binnington



Parish Clerk/RFO:
Mrs Wendy Tonge
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MINUTES OF THE FULL COUNCIL MEETING HELD on 11th February 2025 HILLSIDE MEETING ROOM, LILLESBALL, 6:30PM

Members present Cllrs: Taylor (Chairman), Parker, Hoof, Challenor, Harvey and Clayton.

In attendance: Mrs W Tonge (Parish Clerk) Cllr Andrew Eade (T&WC Borough Councillor).

183/24 Apologies and declarations of Interest

Apologies received from Cllr Binnington (Indisposed). No declarations of interest were declared.

184/24 Public Session

No members of the public were present.

185/24 Minutes of the last Council meeting held 14th January 2025

The minutes of the last meeting held on the 14th of January had been previously circulated and were **RESOLVED** to be accepted as a true record.

186/24 Matters arising, for information, from the minutes

The Clerk was in receipt of an email from T&WC Highways Manager Adam Brookes which provided members with an explanation on the recent works carried out along Station Road. Members expressed their disappointment in the response and continued to object to the changes made despite the majority of respondents objecting to the proposal.

The Clerk updated members that the proposed project to install a plaque on Lilleshall Hill commemorating 'Cromwell's Seat' would not go ahead, she confirmed that following further investigations there no historical record that Cromwell's visit actually happened.

187/24 Correspondence

The following correspondence was shared with members:

- a) Lilleshall Primary School Bake – off Competition.

Cllr Clayton kindly agreed to attend to judge the competition.

- b) Request for purchase of Frogs crossing signs.

The Clerk was granted permission to purchase signs up to the value of £40.00.

- c) Speeding Traffic Church Road/Old Ben Homes.

The Chairman read out an email received from a local resident expressing concerns for speeding traffic along Church Road from the Old Ben Homes Bus Stop area and the junction of Lilyhurst Lane. The Clerk agreed to seek further assistance from T&WC on the effectiveness of the cobbled pinch points, and agreed to contact the Manager of Old Ben Homes regarding the installation of a sign, warning drivers to be aware of vehicles travelling in the middle of the road in the direction of the bus shelter.

- d) Strong Smell

A complaint of a strong smell (described as rotten eggs) has been reported on the northwest side of the village. Members advised that the resident report the matter to the Environment Agency.

188/24 Reports from West Mercia Police

The Chairman read a report received from the local SNT on activity in the local area. Members queried the report that the recent speed survey reported that no vehicles were speeding.

189/24 Reports from Parish Councillors and Ward Member present

Cllr Eade updated members the A518 Brockton Leasowes sign has been designed and will be installed in April. The proposed installation of a bench at the bottom of Church Road was still in the explorative stages and awaiting permission and costings from T&WC.

Cllr Harvey shared details of a forthcoming 'celebrity speaker' event the Cricket Club were holding.

190/24 Clerks Reports

The Clerk was pleased to confirm the work has now been completed at the parish office. Members were very impressed with the work carried out by C Davies. Council staff recently attended a course on the Administration of Allotments, which proved very useful and reiterated the council's current administration is legal and a good standard.

**191/24 T&WC Local Plan/ Community Governance Review 2025
Community Governance Review**

Telford & Wrekin Council has commenced a Community Governance Review to consider the way in which Town and Parish Councils within the Borough should be arranged. Recommendations are due to be made by the Boundary Review Committee on Thursday 13 February 2025. Cllr Eade advised members they were welcome to attend the meeting at Southwater, Telford Town Centre on Thursday evening for further details. Members unanimously agreed Lilleshall Parish Council should remain independent. Cllr Taylor (Chairman) agreed to speak with neighbouring parishes on the matter. Members agreed to await further details of the consultation schedule from T&WC before agreeing a formal council response.

Local Plan

Details of the T&WC Plan was shared with members. Subject to cabinet approval on Thursday 13 February, the Regulation 19 (Publication) version of the Local Plan review will be presented to Full Council on Thursday 27 February. If approved by Full Council, the Local Plan will then be published to allow the public and stakeholders to make final comments as regards matters of soundness and legal compliance before the plan and any comments made are submitted to the Governments Planning Inspectorate for examination.

Telford & Wrekin Council advise that should the parish councils' response to the next stage of the plan require approval of members, we may wish to consider scheduling a meeting prior to the end of the publication period. Further details of dates will be made available following Full Council. The plan and accompanying evidence base will be published to allow members of the public and stakeholders to make final comments between the 17 March and 5 May 2025, subject to the approval of Full Council. Following publication of the plan comments can be made via www.telfordandwrekinlocaplan.co.uk. Members were unanimously in agreement that the council must protect its local green space and will await further details before agreeing a formal council response to the proposals.

192/24 Road Safety Scheme

No further matters raised.

193/24 Events

- a) **80th Anniversary of VE Day:** Members granted the Clerk permission to organise an afternoon tea party to be held at the parish office, inviting residents on the afternoon of May 6th to mark the anniversary. **Resolved:** A budget of £400 was agreed.
- b) **Summer Event:** Members agreed to work in partnership with Lilleshall Cricket Club to organise a Summer Event. The Clerk agreed to contact the Chairman and commence the organisation for this year's event. **Resolved:** A budget of £3,500 was agreed.

194/24 Planning

None received.

195/24 Financial Reports

a). Members reviewed the latest bank reconciliation up to 31st January 2025, bringing the accounts to a balance of £50,84.27 and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Parker, all invoices were signed by Cllr Clayton.

Members **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during January since the last meeting

Paid to	Amount
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Telford & Wrekin Council	£1,582.91
Midlands Computer	£119.76
Lilleshall Memorial Hall	£1262.00
D Seabury	£120.00
Viking Direct	£35.84
SLCC	£42.00
Hugo Fox	£11.99
Waterplus	75.23
D H Electrical	£75.00
K Goodwin (Curry's)	£20.99
Hg3	£7.52
G Parkman	£25.00
D M Payroll Services	£72.00
K Goodwin	£410.26
W Tonge	£867.60
G Parkman	£47.50
Nobridge Nursery	£1,582.91

b) **Internal Auditor 24-25:** Members granted the Clerk permission to appoint an Internal Auditor for the end of financial year 2024/25.

c) **Parish Grants:** Members **Resolved** to issue the following Parish Grants:

- Lilleshall Women's Institute £300
- 1st Lilleshall Brownies £300

196/24 Parish Assets

- a) **Allotments:** Cllr Taylor updated members that the Allotment Society will be meeting with parish staff to agree a Risk Assessment.
- b) **Lilleshall Tennis Club/ Talbot Centre:** Cllr Clayton confirmed the administration of the utility bill has now been transferred to the parish council. Council granted the Clerk permission to arrange for the storage room to be cleared and cleaned.
- c) **Bus Shelters:** Cllr Challenor reported the issue of the homeless person sleeping in the bus shelter near The Humbers, appears to have been resolved.
- d) **Churchyard:** The Clerk shared a quote received for the removal of trees in the Churchyard.
Resolved: that the quote from Clive Hancox for £3,186 (the PCC will contribute half) to be accepted.
- e) **Planters:** No further action required.

Date of next meeting: The next meeting which will be held on Tuesday 11th March 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8.10pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....