

Lilleshall Parish Council
www.lilleshallpc.org.uk
Chairman: Cllr B Taylor
Vice Chair: Cllr C Binnington



Parish Clerk/RFO:
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MINUTES OF THE FULL COUNCIL MEETING HELD on 8th April 2025 HILLSIDE MEETING ROOM, LILLESHELL, 6:30PM

Members present Cllrs: Taylor (Chairman), Parker, Hoof, Harvey, Binnington and Clayton.

In attendance: Mrs W Tonge (Parish Clerk) Cllr Andrew Eade (T&WC Borough Councillor).

01/25 **Apologies and declarations of Interest**

Apologies received from Cllr Challenor (holiday). A declaration of interest was declared from Cllr Clayton regarding Planning Application TWC/2025/0253 Orchard Retreat, Hillside, Lilleshall.

02/25 **Public Session**

Due to the high number of residents wishing to speak during the public session the Chairman proposed that Standing Orders be suspended, and the public session be extended to allow members of the public to raise matters of concern. The proposal was seconded by Cllr Binnington with all members present voting in support of the proposal.

15 members of the public were present. The Chairman invited members of the public to raise any items of concern. Several residents spoke to raise concerns and objections to the proposed planning developments as featured in the T&WC Local Plan. The plans include 74 houses on Land off Church Road, 10 houses near land South of St Michael's Church and a sustainable urban extension site off The Humbers with a total housing yield of 2,700. Concern's raised included loss of village identity, increase in traffic, speeding through the village, parking outside the school creating further frustration and danger to residents and children. Cllr Eade provided residents with an overview of the process the parish council will be following and reassured residents he will be working in partnership with both residents and parish members to oppose the developments. Cllr Binnington encouraged residents to respond to the T&WC consultation.

2 members of the public raised concerns for Planning Application TWC/2025/0253 Orchard Retreat, Hillside, Lilleshall.

Resident raised serious concerns for the high volume of vehicles speeding through the village and ignoring the 20MPH speed limit. Residents reported drivers were very abusive when approached to slow down.

Cllr Taylor (Chairman) thanked residents for their comments and invited them to view maps provided by Cllr Eade of the Local Plan proposals for the parish.

03/25 **Minutes of the last Council meeting held 11th March 2025**

The minutes of the last meeting held on the 11th of March 2025 had been previously circulated and were **RESOLVED** to be accepted as a true record.

04/25 **Matters arising, for information, from the minutes**

The Clerk briefed members that following requests for information she had still not received any response from T&WC Highways Department, which appeared to be a common theme at a recent meeting with local Town & Parish Council Clerks. The matter is now being raised through the T&WC Town & Parish Council Partnership Group.

05/25 **Correspondence**

The following correspondence was shared with members:

- a) T&WC Crucial Crew – request for funding.
Cllr Binnington proposed the parish council contribute £250 towards the event. This was seconded by Cllr Taylor with three members present voting in support of the proposal. **Resolved:** that £250 be granted towards T&WC Crucial Crew 2025.

b) **Parish Newsletter**

The Chairman proposed the parish council pay for a distributor to ensure the next edition of the newsletter be delivered before the end of April. All members voted in favour of the proposal and agreed the Clerk procure a distributor for £150.

06/25 Reports from West Mercia Police

Cllr Taylor (Chairman) read out the report received from the Safer Neighbourhoods Team. Members agreed the following priorities be submitted for the next quarter:

1. Speeding in the village
2. ASB – specifically Lilleshall Hill
3. Theft to local dwellings.

Members expressed several concerns on the lack of policing in the parish, including concerns that the local policing team are once again being reviewed and may have further cuts made on staffing levels. The Clerk agreed to invite PC Rich Edward to the next parish meeting in May to enable members to raise any concerns directly.

07/25 Reports from Parish Councillors and Ward Member present

Cllr Eade confirmed T&WC have raised no objection to the proposal of a new bench along Church Road. The Clerk agreed to explore options for the design of the new bench and report back to council for a final decision at a future meeting. Cllr Eade briefed members that further discussions on the implementation of a 20MPH speed limit for the Wellington Road/Honnington Grange area have recently taken place, no decision has been made but he was hopeful action will be taken soon.

08/25 Clerks Reports

The Clerk provided members with a brief insight into local issues parish staff have reported and dealt with recently and provided members with the following information:

- Kathryn (Admin Assistant) has now completed her CiLCA qualification.
- The Clerk and Kathryn have attended training courses, including Rules of Debate and Preparing for Audit.
- Staff are busy preparing the forthcoming parish events over the summer months.

09/25 T&WC Local Plan Review

A copy of the T&WC Local Plan and draft copy of a Terms of Reference for a Working Group had been previously circulated to all members.

Resolved: that the Terms of Reference be adopted and the following members and residents form a Working Group. Cllr Taylor, Cllr Hoof, Cllr Eade, Dave Shaw and James Hough.

10/25 T&WC Community Governance Review

A copy of the parish council's submission in response to the T&WC Community Governance Review had been previously circulated to members for information. The Chairman confirmed the parish council have received confirmation that they were in receipt of the response, and it was now a matter of time to see the outcome of the final proposals.

11/25 Road Safety Scheme

Cllr Eade expressed his continued disappointment that the new Brockton Leasows sign on the A518 had not been installed, he added how frustrating the lack of progress and danger this both users of the road and residents. The Clerk agreed to write again to Highways Department requesting the signs be installed urgently. Cllr Hoof reiterated the parish council had still received no update on the results of a Road Traffic Survey on the A518, the Clerk agreed to pursue the request for the information. Cllr Hoof offered to contact the company who provided the SiD's to request how the data can be downloaded into an easier format.

All members present agreed the speeding issue in the village continues to be of real concern and welcomed the opportunity to discuss the matter with T&WC Highways Department.

12/25 Events

Members were provided with the following update:

VE Day 80th Anniversary Afternoon Tea: Tuesday 7th May 12pm – 3pm at the Parish Office. Posters were distributed and anyone attending was encouraged to book a place in advance

Summer Trip: Friday 27th June trip to Llandudno. Tickets will go on sale Tuesday 29th April at the Parish Office.

Summer Sizzler: Saturday 5th July to be held on the grounds of Lilleshall Cricket Club and the Playing Fields.

Parish Newsletter: The next edition will be ready for distribution week commencing 22nd April.

13/25 Planning

Council considered the following Planning Applications received from Telford & Wrekin Council:

- **TWC/2025/0192 16** Sylvan Close, Lilleshall Erection of a first-floor front extension
Agreed: No Objection

- **TWC/2025/0249 Honnington Grange Farm, Wellington Road, Honnington.** Conversion of existing outbuilding into a workshop and games room.
Agreed: No Objection

Cllr P Clayton left the meeting whilst the following planning application was considered by council.

- **TWC/2025/0253 Orchard Retreat, Hillside Lilleshall.** Extension of a single storey side, rear and front extension following demolition of existing garage, extension to roof for dormers and balcony and loft conversion, erection of a detached double garage and detached annexe and amendments to existing access and driveway.
Agreed: Comment - The Parish Council noted that the application as submitted is lacking in sufficient detail, particularly about the scale, design, and dimensions of the proposed development. The absence of clearly annotated drawings and elevation plans makes it difficult to fully assess the visual impact and suitability of the proposed changes within the context of the site and the wider parish. Regarding access and conditions, members would like clarification on the access arrangements associated with the proposed development. It is unclear from the documentation whether any new or altered access points are proposed, or whether existing access will be retained. This is particularly important to determine any potential impact on traffic, highway safety, or neighbouring properties. Use and Services of proposed Annexe should the application involve the construction or conversion of an annexe, the Parish Council wishes to ensure that this structure remains ancillary to the main dwelling and recommend that a condition be imposed, if permission is granted, stipulating that the annexe must share utility services (including but not limited to water, electricity, and drainage) with the main dwelling. This condition is considered necessary to prevent the future establishment of an independent dwelling without proper scrutiny and control. Members assumed conditions of hours of operation/deliveries will also be imposed.

14/25 Financial Reports

a). Members reviewed the latest bank reconciliation up to 31st March 2025, bringing the accounts to a balance of £41,749.89p and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Hoof, all invoices were signed by Cllr Binnington.

Members **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during March since the last meeting

Paid to	Amount
Midlands Computers	£119.76
British Gas	£3.24
Hugo Fox	£11.99
Nobridge Ltd	£670.00
G Parkman Handyman	£120.00
SALC	£20.00
W M Tonge	£149.99
Nailed Retirement	£19.29
K Goodwin	£410.46
W M Tonge	£867.60
W M Tonge	£50.19
Dragon Courts	£1,440.00
Viking Direct	£62.40
3G	£12.68
HMRC	£285.87
Shropshire County Pension	£263.37
British Gas	£55.68

b). Members received an end of year report on the financial year- end prepared by the Clerk. Members **Resolved** to accept the end of year summary which was signed by Cllr Taylor and Cllr Hoof. Cllr Binnington thanked the Clerk for her work on what had been a challenging year.

c). The Clerk confirmed she was now in receipt of the 1st half of the precept payment for 2025/26.

14/25 Parish Assets

- a) **Allotments:** Members of the Allotment group and parish staff recently had a walkabout and inspection at the allotments, quotes are now being sought for improvements to the pathways
- b) **Lilleshall Tennis Club/ Talbot Centre:** No further updates.
- c) **Bus Shelters:** The Clerk agreed to contact The Handyman Services regarding general leaf clearing.
- d) **Churchyard:** The Clerk confirmed the work to remove trees in the Churchyard will commence in early May.
- e) **Planters: Resolved:** that the quote from Needes Landscapes for planting and watering of 7 parish planters for £2,550 be accepted.

Date of next meeting: The next Annual Parish/ Parish meeting which will be held on Tuesday 13th May 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8.15 pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....