



MINUTES OF THE FULL COUNCIL MEETING HELD on 9th of September 2025 HILLSIDE MEETING ROOM, LILLESBALL, 6:30PM

Members present Cllrs: Taylor (Chairman), Binnington, Challenor, Hoof, Parker and Clayton.

In attendance: Mrs W Tonge (Parish Clerk), Cllr Andrew Eade (T&WC Borough Councillor).

71/25 Apologies and declarations of Interest

Apologies received from Cllr Harvey (holiday).

72/25 Public Session

None in attendance.

73/25 Minutes of the last Council meeting held 8th of July 2025

The minutes of the last meeting held on the 8th of July 2025 had been previously circulated and were **RESOLVED** to be accepted as a true record.

74/25 Matters arising, for information, from the minutes

Members were updated on the matter of the Village Gateway Signs being transferred into the parish council's ownership, the Clerk confirmed it has been raised with T&WC Highways Department. The Clerk was in receipt of an email from the Highways Manager acknowledging the request that a full report be conducted on the condition of the Gateway signs, before making any further decisions on the transfer of the asset to the parish council.

75/25 Correspondence

The following correspondence was shared with members:

- a) SALC AGM 29th October 2025
The Chairman invited members to attend.
- b) T&WC Planning Training Schedule.
The Chairman invited members to attend any of the sessions on offer.

76/25 Reports from West Mercia Police

No update received.

77/25 Reports from Parish Councillors and Ward Member present

Cllr Eade updated members on recent meetings with the T&WC Highways Department to discuss the Brockton Leasowes Signage Scheme and the findings of a report, following a survey on the speeding and number of accidents along the A518. Members expressed their ongoing concern on both matters and thanked Cllr Eade for his perseverance in trying to resolve the issues.

78/25 Clerks Report

The Clerk provided members with a brief insight into local issues parish staff have reported and dealt with recently and provided members with the following information:

- A summer tidy of the filing system and storage room was very successful.
- Parish Staff have received their annual support & supervision.
- The Allotments have been remeasured in preparation for invoicing.

79/25 T&WC Local Plan Review

The publication version of the Local Plan Review is now closed for comments. No further updates.

80/25 T&WC Community Governance Review

Members have not received any formal correspondence from the Cabinet meeting. Cllr Eade believed there may be a further consultation in the Autumn.

81/25 Road Safety Scheme

Cllr Eade confirmed the full report on the A518 is not currently available to the public. Awaiting further details.

82/25 Events

Councillors were provided with the following update:

Scarecrow Festival: Cllr Binnington agreed to support the Clerk to make a Parish Council Scarecrow for this year's event.

83/25 Planning

Council considered the following Planning Applications received from Telford & Wrekin Council:

- TWC/2025/0498 The Croft, Church Road, Lilleshall, Newport TF10 9HE.
Conversion of existing Barn to 1 Dwellinghouse with associated works and infrastructure.
Resolved: No Objection.

84/25 Financial Reports

a). Councillors reviewed the latest bank reconciliation up to 31st of July 2025, bringing the accounts to a balance of £48,351.63p and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Hoof; all invoices were signed by Cllr Binnington.

Councillors **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during July & August since the last meeting

Payment made to	Details	Amount
British Gas	Electricity for Talbot Centre	£25.03
Oliver Needes	Needes Landscaping Parish Planters – watering and planting	£637.50
Midland Computers	IT support	£119.76
Nobridge Ltd	Grounds maintenance payment 3 of 12	£687.42
Caven Walker	Liams Bouncy Castles Summer Sizzler	£540.00
Kathryn Goodwin	Printer ink cartridges	£42.00
Hugo Fox	Parish website fee	£11.99
Midland Computers	Annual registration for website	£154.80
Bloomsbury Nursery	Plants for planters	£434.00
Telford & Wrekin Council	Street lighting	£1840.93
Kathryn Goodwin	Petrol expenses	£20.25
Lilleshall Preschool	Small grant payment	£500.00
Gary Parkman	Parkman Handyman Services – SID maintenance	£120.00
H3G	Parish mobile charges	£7.86
Lloyds Bank	Service charges	£4.25
Staff Salary	July Salary	£1851.43
Lilleshall Cricket Club	Summer Sizzler contribution	£3,500.00
Oliver Needs	Needes Landscaping Parish Planters – watering	£637.00
Waterplus	Water supply to the allotments	£76.09
HMRC	NI & Tax	£337.73

Shropshire County Pension Scheme	Pension contribution	£369.46
British Gas	Electricity for Talbot Centre	£16.25
Midland Computers	IT support	£119.76
Nobridge Ltd	Ground maintenance – payment 4 of 12	£687.42
Gary Parkman	Parkman Handyman Services – SID maintenance	£120.00
Hugo Fox	Parish website fee	£11.99
Tree Man Specialist	Clear up fallen branch	£150.00
Wendy Tonge	Reimbursement for office dongle – June, July and August 2025	£47.25
Telford & Wrekin Council	Streetlighting	£46.40
Lilleshall Memorial Hall	Meeting room rental – 1st July to 30th September 2025	£1265.00
DM Payroll Service	Administration of payroll – 1st April to 30th September 2025	£86.40
Wendy Tonge	Reimbursement for tape measure for allotments	£12.99
Lloyds Bank	Service charges	£4.25
3 Mobile	Parish phone charges	£7.86
Staff Salary	August Salary	£1,762.17
Oliver Needes	Neede's Landscaping Parish Planters	£637.00

- c) Parish Grant: **Resolved:** to Grant Lilleshall Brownies £200.
Resolved: to Grant Lilleshall History Group £300.
Resolved: to gift the additional bench purchased from T&WC Community Pride funding to Old Ben homes.
- d) NJC Pay Agreement 2025/26: **Resolved:** to accept the pay agreement for 2025/26.
- e) T&WC Pride in Our Community Grant: **Resolved:** to accept the Grant of £500 towards the purchase of 2 community benches.

85/25 Parish Assets

- a) **Allotments:** The Clerk updated members on the pathway improvement work on the allotments. Cllr Taylor expressed what a great job Nailed it Retirement have done.
- b) **Lilleshall Tennis Club/ Talbot Centre:** The annual RoSPA assessment is planned for September.
- c) **Churchyard/Burial Ground:** The Clerk was granted permission to review the current management plan of the Churchyard and Burial Ground. The Clerk agreed to ensure the insurance policy fully covers the parish council's responsibilities to the Churchyard and Burial Ground.
- d) **Planters:** It was agreed that the summer plants can now be removed, and a quote be obtained to plant spring bulbs

Date of next meeting: The next Parish meeting which will be held on Tuesday 14th of October 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8.25 pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: *Dated:*/...../.....