

Lilleshall Parish Council
www.lilleshallpc.org.uk
Chairman: Cllr B Taylor
Vice Chair: Cllr C Binnington



Parish Clerk/RFO:
Mrs Wendy Tonge
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MINUTES OF THE FULL COUNCIL MEETING HELD on 10th September 2024 HILLSIDE MEETING ROOM, LILLESHELL, 6:30PM

Members present Cllrs: Taylor (Chairman), Challenor, Parker, Binnington and Clayton.

In attendance: Mrs W Tonge (Parish Clerk) and 1 member of the public.

106/24 Apologies and declarations of Interest

Apologies from Cllr Harvey (Holiday), Cllr Hoof (Business commitment) and Cllr Eade (Late apologies). No declarations of interest were declared.

7/24 Public Session

The Chairman welcomed a member of the public to speak on any matters of concern. The resident expressed his interest in the following agenda items:

- Agenda Items 121/24 and 123/24

The Chairman proposed both agenda items be brought forward.

Resolved: that agenda item 121 and 123 be brought forward.

108/24 Minutes of the last Council meeting held 9th July 2024

The minutes of the last meeting held on the 9th July and were **RESOLVED** to be accepted as a true record, the Clerk agreed to amend the minutes for the meeting held on the 22nd July to include one member of the public was in attendance.

109/24 Matters arising, for information, from the minutes

The Clerk updated members with the following matters:

- An invitation has been forwarded to members of the Safer Neighbourhood Team to attend future parish meetings. No response received to date.
- A request for the findings of the road traffic survey on the A518 has been sent to T&WC Highways Department, no response received to date.
- The Clerk informed members she held a site visit with the Manager from Nobridge Ltd to review the Grounds Maintenance Contract, where she raised a number of concerns which should hopefully be resolved.

110/24 Correspondence

Correspondence from a resident living in Barrack Lane was shared with members, relating to speeding concerns along Barrack Lane and the current state of The Fernlea Site. The Clerk updated members on all actions taken.

111/24 Reports from West Mercia Police

No updates received. Cllr Clayton requested the SNT be contacted for an update regarding reports of several thefts from outside buildings.

112/24 Reports from Parish Councillors and Ward Member present

No reports received.

113/24 Sale of Lilleshall Woods

Cllr Taylor (Chairman) provided members with a brief history of the woods including the current owner has recently put the woods up for sale. Members discussed the matter in detail and collectively agreed to keep a close eye on the sale in the future. The Clerk agreed to put it as an agenda item at the next meeting.

14/24 Parish Office

Copies of plans to build a parish office on the side of Lilleshall Cricket Club had been previously circulated to members for their consideration. Cllr Taylor (Chairman) spoke of the council's aspirations to have a permanent parish

office, that will enhance the current conditions and address the frustrations with having a 'pop-up office'. Members discussed the issues in much detail and unanimously agreed the financial implications in providing an office at the Cricket Club were not achievable in the current financial climate. Cllr Binnington proposed an alternative option that the parish council have a more permanent agreement in the use of the Hillside Meeting Room, this should allow the parish council to provide proper desks for staff and improve privacy and security for both staff and users. The Clerk agreed to send a formal request to the Chairman of the Memorial Hall Committee for their consideration at their next meeting, to be held at the end of September.

115/24 Clerks Reports

The Clerk reported the new IT system is now installed, including the new .gov domain. The changes to the bank account have finally been confirmed and all details are now in the name of the current clerk. Members agreed the Clerk be granted permission to organise the disposal of the old laptops.

116/24 Community Governance Review

The Clerk reported she was finally in receipt of confirmation from Electoral Services for the parish council's recent submission.

117/24 Local Plan Review 2023/24

No updates to date, unlikely to receive any updates before Summer 2024.

118/24 Road Safety Scheme and A518

- a) Data from the 2 x SiD's in the village had been previously sent to all members for information. The Clerk agreed to provide the data in MPH on a quarterly basis.
- b) A copy of the T&WC Highways Traffic Road Safety Update had been circulated to members for information. The Clerk agreed to contact Highways for the detail of the proposed scheme and request the Brockton Leasowes issue be added.

119/24 Events

- a) Date of the Lilleshall Scarecrow Festival is Saturday 21st September.
- b) Date of Remembrance Sunday is Sunday 10th November. Cllr Binnington will be in attendance. It was agreed the Clerk will arrange to make a £25.00 donation to the Royal British Legion.
- c) Christmas Events: the Clerk agreed to contact local groups to identify what Christmas events and activities are being planned and a full programme be featured in the Parish Newsletter in November.

120/24 Planning

Members considered the following planning applications and **RESOLVED** to approve the following comments;

Application	LPC Response
TWC/2024/0639 6 Addisons Way Lilleshall Newport TF10 9HH Erection of a storey rear extension following demolition of conservatory	No objection
TWC/2024/0506 26 Limekiln Lane Lilleshall Newport TF10 9EZ Erection of a two storey rear extension and associated steps and removal of existing terrace	No Objection
TWC/2024/0623 Carramore, Church Road Lilleshall Newport TF10 9HJ Erection of a replacement porch	No Objection
TWC/2024/0408 Site of former 17 & 18 Donnington Drive, The Humbers Telford Shropshire Erection of 3 new dwellings and associated garages and landscaping	Objection: concerns for flooding issues.

121/24 Financial Reports

Members reviewed the latest bank reconciliation up to 31st July 2024, bringing the accounts to a balance of £91,053.23 and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Bob Taylor and Cllr Clayton, all invoices were signed by Cllr Binnington.

Members **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payment made to	Detail	Amount
HMRC	NI & Tax	£310.71
Shropshire County Pension	Pension Contribution for June	£252.78
Bloomsbury Nursery	Plants for parish planters	£430.50

Nobridge Ltd	Grounds maintenance	£670.00
eedes Landscape	Planters & watering	£906.00
IF Signs	Dog fouling signs	£318.00
Hugo Fox Ltd	Website	£11.99
Lilleshall Pre-school	Parish Grant	£500.00
Newport Cottage Care Centre	Parish Grant	£200.00
Old Ben Homes	Parish Grant	£300.00
Wiring Works	Defibrillators	£180.00
Lilleshall Memorial Hall	Room Rental	£1262.00
Midlands Computers Ltd	IT equipment	£2542.56
D R Seabury Ltd	Maintenance of Talbot Centre	£670.00
D R Seabury Ltd	Maintenance of SID's	£120.00
AYP Printing Ltd	Summer Flyers	£36.00
H3G	Mobile Phone	£7.52
Kangaroo Castles	Summer Event	£357.00
W Tonge	Expenses reimbursed	£17.25
HMRC	NI & Tax	£310.71
Shropshire County Pension Fund	Pension Contribution for July	£252.78
eedes Landscaping	Planter's watering	£498.00

122/24 Policies

Copies of the following policies had been previously circulated to members for consideration.

a. Allotment policy & tenancy agreement

Resolved: that the policy and tenancy agreement including the recommendations, be adopted.

123/24 See Agenda item 113/24**124/24 See Agenda item 114/24****125/24 Parish Assets**

a) Allotments: no further matters raised.

b) Lilleshall Tennis Club

Quote for an asbestos survey and an electrical testing survey was shared with members.

Resolved: that the quotes be accepted if the Clerk is unable to find alternative quotes that are a more reasonable price.

Other matters raised: The Clerk raised the issue of additional hours being required for staff to begin to organise the Council's archives and garage storage

Resolved: that additional hours be paid to staff at the Clerks discretion.

Date of next meeting: The next meeting which will be held on Tuesday 8th October 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8.15pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed:

d:

8/10/24