

Lilleshall Parish Council
www.lilleshallpc.org.uk
Chairman: Cllr B Taylor
Vice Chair: Cllr C Binnington



Parish Clerk/RFO:
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MINUTES OF THE FULL COUNCIL MEETING HELD on 10th JUNE 2025 HILLSIDE MEETING ROOM, LILLESBALL, 6:30PM

Members present Cllrs: Taylor (Chairman), Parker, Hoof, Harvey and Clayton.

In attendance: Mrs K Goodwin (Admin Assistant) Cllr Andrew Eade (T&WC Borough Councillor).

40/25 Apologies and declarations of Interest

Apologies received from Cllr Binnington (holiday) and Cllr Challenor.

41/25 Public Session

No members of the public were present.

42/25 Minutes of the last Council meeting held 13th May 2025

The minutes of the last meeting held on the 13th May 2025 had been previously circulated and were **RESOLVED** to be accepted as a true record.

43/25 Matters arising, for information, from the minutes

Information on actions taken arising from the last meeting.

a. Bench for Church Road

Cllr Andrew Eade has been exploring options with the Parish Clerk, but a decision has not yet been made.

Cllr Hoof made retrospective apologies for the last meeting.

44/25 Correspondence

The following correspondence was shared with members:

a) T&WC and SALC training schedules.

The Chair invited members to contact the parish office if they wished to attend the training sessions outlined during the meeting.

b) Invitation to Crucial Crew Event 7th July

The Chair announced an invite to all members present.

c) Invitation to Newport Civic Service

The Chair announced an invite to all members present.

45/25 Reports from West Mercia Police

A report was not available.

46/25 Reports from Parish Councillors and Ward Member present

Cllr Eade updated members on investigations into the ownership of the gateway sign on Church Road. It was purchased by Lilleshall Residents Association who have since disbanded. Councillors suggested that TWC should take responsibility for the signs due to the specialist attention it requires for effective maintenance.

47/25 Clerks Report

The Clerk provided members with a brief insight into local issues parish staff have reported and dealt with recently and provided members with the following information:

- External Audit papers have been sent to PKF Littlejohn.
- Exercise of Public Rights are displayed on the parish noticeboards and parish website.
- Information on the Community Governance Review deadline of 14th July 2025 is displayed on the parish noticeboards and parish website.

48/25 T&WC Local Plan Review

The publication version of the Local Plan Review is now closed for comments.

Councillors **RESOLVED** that Lilleshall Parish Council and Cllr Eade will engage with developers to seek clarification on the proposed developments.

49/25 T&WC Community Governance Review

Councillors asked Cllr Taylor to compose a submission which states that Lilleshall Parish Council agree with the draft proposals for Lilleshall Parish Council boundary to remain in its current form.

50/25 Road Safety Scheme

The Traffic and Road Safety Update 2025 had been circulated to councillors before the meeting. Councillors await the full report from the road traffic safety review which was recently undertaken on the A518. Cllr Eade has been in contact with TWC Highways Department regarding the new Brockton Leasows sign on the A518 which is still awaiting installation and has been on pause due to a small procurement issue. Cllr Hoof expressed concern that the white lines which were part of the road safety scheme in the village which have significantly faded and asked the parish office to contact TWC Highways Department to confirm warranty terms for the work completed.

51/25 Events

Councillors were provided with the following update:

Summer Trip: Friday 27th June trip to Llandudno. We are taking one coach which will depart at 8.30am and return at approximately 7.30pm. Four councillors will be attending plus two parish staff.

Summer Sizzler: Saturday 5th July to be held on the grounds of Lilleshall Cricket Club and the Playing Fields. All councillors were reminded that the parish involvement will be from 12pm to 4pm and invited to attend.

Councillors **RESOLVED** to donate £3,500 to Lilleshall Cricket Club to support this community event.

Scarecrow Festival: Members were invited to submit ideas for the theme of the parish council scarecrow and to check their diaries for a suitable time to create the scarecrow. Members will feedback to council in the July meeting.

Councillors **RESOLVED** to delegate authority to the Clerk to purchase materials for a parish scarecrow.

52/25 Planning

Council considered the following Planning Applications received from Telford & Wrekin Council:

- **TWC/2025/0342** Land adjacent to 1-3 Lilleshall Grange, Abbey Raod, Lilleshall, Newport, Shropshire
Replacement and relocation of 3no. oil tanks.
Agreed: No Objection
- **TWC/2025/0377** Rosebank, 75 Limekiln Lane, Lilleshall, Newport, Shropshire. TF10 9EU. Removal of Condition 3 (Retaining Structures) for TWC/2023/0707 (Erection of first floor extension, a single detached garage and repositioning of retaining walls).
Agreed: No Objection

53/25 Financial Reports

a). Councillors reviewed the latest bank reconciliation up to 31st May 2025, bringing the accounts to a balance of £67,703.18p and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Hoof, all invoices were signed by Cllr Parker.

Councillors **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during May since the last meeting

Payment made to	Details	Amount
British Gas	Electricity for Talbot Centre	£38.33
Midlands Computers	IT Support	£119.76
HugoFox	Website	£11.99
WI Lilleshall	VE Day catering	£58.87
Parkman Handyman Services	SiD's maintenance	£120.00
S Atkinson	Audit Fees	£150.00
Nobridge Nursery	Grounds maintenance	£687.42
Rialtas	Licence for software	£243.60
Telford & Wrekin Council	Grant to Crucial Crew	£200.00

Waterplus	Water to allotments	£32.57
K Goodwin	Ink reimbursement	£42.00
Parish Staff	May Salary	£1277.86
The Range (reimbursed to Clerk)	Gazebo for Events	£99.99
HMRC	May NI & Tax	£329.02
Shropshire County Pension Scheme	May contribution	£263.37
Lloyds Bank	Bank Charges	£4.25
H3G	Phone	£3.04

b). Councillors received confirmation that the HMRC VAT claim for 2024/25 totalling £4,540.95p was sent on 22nd April 2025.

54/25 Parish Assets

- a) **Allotments:** Quotes are now being sought for improvements to the pathways with a view to presentation to council in July's meeting.
- b) **Lilleshall Tennis Club/ Talbot Centre:** Cllr Clayton in negation with Octopus Energy regarding the solar panels. Council thanked Cllr Clayton for his hard work on this.
- c) **Bus Shelters:** The Humbers Little Library has had a children's car seat and unsuitable materials deposited in it. Cllr Hoof suggested that the parish council publicises that the Library is for books only on social media. Cllr Taylor suggested that steel signs might be required as laminated card ones have not been sufficient. Cllrs Taylor and Cllr Hoof requested that quotes for appropriate signs be considered at the next meeting.
- d) **Churchyard:** The Admin Assistant confirmed that the work to remove trees in the Churchyard has been completed. The parish council had received a recent complaint about the churchyard, councillors asked parish staff to clarify if the contract with Nobridge was for a cut and collect.
- e) **Planters:** Councillors were pleased with the planters around the parish.

Date of next meeting: The next Annual Parish/ Parish meeting which will be held on Tuesday 8th July 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 7.41pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....