

Lilleshall Parish Council
www.lilleshallpc.org.uk
Chairman: Cllr B Taylor
Vice Chair: Cllr C Binnington



Parish Clerk/RFO:
Mrs Wendy Tonge
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MINUTES OF THE FULL COUNCIL MEETING HELD on 13th May 2025 HILLSIDE MEETING ROOM, LILLESHELL, 6:30PM

Members present Cllrs: Taylor (Chairman), Parker, Binnington and Clayton.

In attendance: Mrs W Tonge (Parish Clerk), Cllr Andrew Eade (T&WC Borough Councillor) and Mrs K Goodwin (Admin Assistant). Apologies received from Cllrs: Challenor, Hoof and Harvey.

The Annual Parish Meeting 6.30pm

- 15/25** **Guest Speaker: Mrs Julie Taylor – Chairman to Lilleshall Allotments**
Apologies given by Mrs Taylor and a report was circulated on her behalf, which gave an overview of the activities and future aspirations to improve and develop the Allotments. The report included the priority of getting the pathways re-established, with the support of the Parish Council. It also included a summary of recent engagement activities with the Eco Group at Lilleshall Primary School.
- 16/25** **Residents Session**
No residents present

The Annual Council Meeting

- 17/25** **Chairman's Announcements**
Cllr Taylor reported on the municipal year 2024/5.
In the last year Lilleshall Parish Council has welcomed Cllr Phil Clayton and the Chair thanked him for his work liaising with energy companies regarding solar power tariffs. The parish office will remain at the Hillside Meeting Room for the foreseeable future. The Chair thanked Telford & Wrekin Borough Councillor Andrew Eade for his help with funding the speed cushions at The Humbers and the repair of the quarry boardwalk. Events included supporting the Summer Sizzler in July 2024 at Lilleshall Cricket Club and the VE80 celebratory tea party. Thanks were given to parish staff and Lilleshall Womens Institute (WI) for their support and hard work with these events. Congratulations were extended to the Admin Assistant on attaining CiLCA. 2024/5 has seen consultations on the Community Governance Review, with the Parish submitting a response to remain independent. A working group was formed to respond to consultation on the Local Plan, the submission asked for the two proposed sites within the village to be removed or significantly downscaled. The parish council is still awaiting progress on the A518 Brockton Leasowes turning, TWC have commissioned an independent speed survey on this road.
- 18/25** **Election of Chairman**
Cllr Bob Taylor was elected Chair to serve the municipal year 2025/26
- 19/25** **Chairman's Declaration of Acceptance of Office**
Cllr Bob Taylor read out the declaration and signed.
- 20/25** **Election of Vice Chairman**
Cllr Carol Binnington was elected Vice Chairman to serve the municipal year 2025/26

- 21/25 Vice Chairman's Declaration of Acceptance of Office**
Cllr Carol Binnington read out the declaration and signed.
- 22/25 To note the uncontested election of the councillors.**
- 23/25 To adopt the General Power of Competence**
To agree the parish council fully complies with the requirements to adopt the GPoC.
RESOLVED – General Power of Competence adopted.

- 24/25 To adopt the following policies:**
- a. Financial Regulations 2025/26
 - b. Standing Orders 2025/26
 - c. Financial Risk Assessment 2025/2026
 - d. Publication Scheme 2025/2026
- RESOLVED:** Above policies agreed.

- 25/25 To agree Council representation on any outside bodies.**
Cricket Club – Cllr Harvey
Allotments, Wrekin Area Committee and Snow Wardens – Cllr Taylor
Bus User Group – The Clerk to confirm it is running in 2025/6.
Staffing Committee – Cllr Binnington (Chair of committee), Cllr Hoof and Cllr Clayton

The Parish Meeting

- 26/25 Apologies and declarations of interest**
Apologies received from Cllrs: Challenor, Hoof and Harvey. No declarations of interest given.
- 27/25 Public Session**
No members of the public present.
- 28/25 Guest Speaker: Sgt Rich Edwards West Mercia Police**
Sgt Rich Edwards provided members with a summary on the work of the Safer Neighbourhoods Team (SNT) in the parish. There are three key pillars of the Local Police Community Charter: visibility, accessibility and engagement. The Clerk invited SNT to the Summer Sizzler 5th July 2025. The SNT priorities are speeding, anti-social behaviour and theft. A laser speed camera (funded by the Police Crime Commissioner) may be used on the A518. Police Officers are being trained to use this technology. Cllr Binnington asked a question about monitoring speeding the evening on the A518. Cllr Clayton asked a question about speeding motorbikes on the A518. This road is identified by police as a 'high harm, killed or seriously injured road' and officers from the central police station will patrol this road. Councillors were told to monitor Neighbourhood Matters for updates. If a disturbance is seen on Lilleshall Hill near the Monument, residents are advised to report it directly to the police 101 or online or the website so that the police can respond swiftly. Councillors Binnington and Taylor made the officer aware of cash for crash schemes at local roundabouts on the A518. Sgt Edwards encouraged public to report it to the police if they have evidence. Cllr Taylor requested future feedback on cash for crash schemes in our area. SNT suggested timetabling Village Days in the future for 'visibility'.
- 29/25 Minutes of the Full Council Meeting held 7th April 2025**
The minutes of the last meeting held on the 7th April 2025 were **RESOLVED** to be accepted as a true record.
- 30/25 Matters arising, for information, from the meeting held on 7th April 2025.**
None given.

31/25

Correspondence/Communications

- a. Correspondence – none received
- b. Parish Newsletter – very well received. Ensure delivery list is updated and Clerk proposed that a paid distributor is used in the future.
- c. Facebook
- d. Noticeboards

32/25

Reports from Parish Councillors and Ward Member present

Cllr Andrew Eade (Ward Member) reported the following.

Road safety - TWC has commissioned consultations to do a traffic and speed survey from Clock Tower to the Sheep Island. Next update likely to be in July. Cllr C Binnington thanked Cllr Eade for his work on the sign for the Brockton Leasowes, but is frustrated that nothing has been done by TWC regarding this. The grass cutting on the exit to Brockton Leasows is now in the TWC cutting scheme. Community Governance Review – Lilleshall Parish Council will stay independent in the latest draft proposals. Cllr Eade advised that LPC responds to the draft proposals to support them. The consultation will be issued 20th May and will close on 14th July 2025.

33/25

Road and Road Safety Schemes

As reported in item 28/25 and 32/25.

34/25

Community Governance Review 2025

Thanks to the Chair for his submission to the Community Governance Review. Clerk suggested meeting in June 2025 to discuss the draft submission for Community Governance Review.

35/25

Planning**a. To consider any planning applications received from Telford & Wrekin Council.**

None to be considered

- b. **TWC Local Development Plan 2025.** The working party has had one meeting and response has been submitted. Reference principally to the two sites within the village, minimising the size of the developments or removing the developments.

36/25

Financial Reports

- a. To approve the reconciliation of recent banking statements and payments.

Payments made during April 2025 since the last meeting

Payment made to	Details	Amount
J McPhie (Pest Control)	Allotments	£390.00
K Goodwin	Mileage	£44.10
Nobridge Ltd	Grounds maintenance	£670.00
Shropshire County Pension Scheme	Annual deficit lump sum	£100.00
Telford & Wrekin Council	Streetlighting	£1,927.33
Parkman Handyman Services	SiD's maintenance	£120.00
Parkman Handyman Services	Bus Shelter maintenance	£69.95
SALC	Membership 25/26	£725.82
HugoFox	Website monthly fee	£11.99
AYP Design & Print	Parish Newsletter	£316.00
Parkman Handyman Services	Bus Shelter maintenance	£50.00
K Goodwin	Reimbursement for office supplies	£48.00
K Goodwin	April Salary	£409.06
W Tonge	April Salary	£884.60
Nailed Retirement	Newsletter delivery	£150.00

W Tonge	Purchase of VE Day catering equipment from Amazon	£62.95
HMRC	April Tax & NI	£329.02
Shropshire County Pension Fund	April contribution	£263.37

RESOLVED: to accept the latest back reconciliation up to- 30th April 2025 as an accurate report and approve the above list of payments made.

- b. To approve the Parish Council's Register of Assets for 2025/26

RESOLVED: to accept the asset register. Cllr Clayton suggested the Talbot Centre be valued for insurance purposes.

- c. To approve the Internal Auditor's Report & submission of the AGAR Financial return for year 2024/25.

RESOLVED: that the parish council approve the Internal Auditors Report and that the Clerk be authorised to submit the AGAR 2024/25 and all relevant documents to the External Auditor.

- d. To receive information on the VAT returns for 24/25
Deferred to the next meeting.

37/25

Clerks update

Ticket sales for Llandudno have gone well, we are taking one full coach and closing the list at the end of May. May draw up a reserve list if needed.

The VE80 celebration received many positive comments from the community and was a very successful event.

The Parish Office has been busy with residents dropping in to discuss the Local Plan and the Community Governance Review.

Responded to reports of bins not emptied, potholes, and highways concerns. Reported on My Telford.

38/25

Community Projects

Llandudno coach trip on 27th June 2025

Summer Sizzler event on 5th July 2025

39/25

Parish Assets

- Allotments – general update given by K.Goodwin
- Talbot Centre/Tennis Courts – solar panels should provide revenue for Parish Centre.
- Planters – due to be planted next week.
- Footway Lighting – nothing to report
- Churchyard – contractors working on the conifers today and yesterday.
- Bus Shelters – nothing to report

Date of next meeting: The next Annual Parish/ Parish meeting which will be held on Tuesday 10th June 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....